



Perpetuity Training

Directory of Training



**Specialists in Crime, Risk
and Security Training**

www.perpetuitytraining.com

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ABOUT US

Perpetuity Training specialises in the fields of security, crime, and risk management. Our training courses have been designed for managers, supervisors, and practitioners in these fields and are suitable for both those based in the UK and overseas.

In designing and developing the content of our courses we take account of leading research and legislation in each area, and combine this with professional good practice. All of our courses are delivered by experts and designed to offer you the best possible solution for your training needs.

Our courses can either be attended at a stylish and easily accessible training centre in Leicester, or alternatively courses can be run at your location anywhere in the world.

Whether you choose a course from our range of professional packages, or whether you would like a course designed and delivered specifically for you, we at Perpetuity Training pride ourselves on being able to deliver.

I hope you enjoy looking through our training brochure, and I look forward to working with you in the future.

Best Regards



**Ken Livingstone MSc FSyl,
Director**

OUR APPROACH

Part of the internationally renowned Perpetuity Group, Perpetuity Training provides courses that combine informed solutions and best practice with the latest information, research and legislation.

Working extensively within both the commercial and public sectors, we offer training for managers, practitioners, and staff that is up to date and extremely relevant. By working with leading consultants, managers and academic and professional bodies we ensure that our courses are world leaders in terms of content and delivery, and have the ability to educate, develop and empower.

HOW OUR TRAINING WORKS

Effective training can increase individual knowledge and skills, promote personal development and add to your business's bottom line. We also believe individual and commercial business success is dependent upon fast, smart, and targeted learning.



IN-HOUSE TRAINING

Whilst there are a wide range of pre-designed courses listed in this brochure, we recognise that these will not always fit your exact situation. For that reason we are happy to design and deliver courses that meet your specific needs and budget. Whatever your training requirements, we can provide you with a custom built solution at a price that's right for you.

HOW IN-HOUSE TRAINING WORKS



OUR IN-HOUSE TRAINING COMES IN THREE FORMS:

1. IN-HOUSE COURSES

All of our advertised courses can be run at your own premises (or ours) exclusively for your staff. We will tailor the course content, case studies and materials to suit your particular needs and working environment. This is a cost effective way of getting a number of staff through a particular course.

2. CUSTOMISED COURSES

Our customised courses offer a bespoke solution for your training needs. By taking account of your unique requirements we can produce a course specifically tailored to your business, your working environment, and your precise training needs. We can, for example, combine modular elements from more than one of our existing courses, or produce an entirely new course that is unique to you.

We can also incorporate your company policy and procedures into the training package to ensure that our training fits your way of doing things.

3. CONSULTANCY DESIGNED COURSES

This is our ultimate training package. Working with you, we can review and assess your training needs either in a particular area or aspect of your business, or across a wide range of issues. The review includes a 'training needs survey' designed not only to identify areas where additional training would be beneficial, but also to identify the views of managers and staff about the issues they face and the training they require. Once our review is complete we will provide a full written report and verbal feedback detailing our findings, analysis, and training recommendations. This allows you to choose the specific type of training you require.

As part of our in-house training commitment we will always meet with you to discuss your particular training needs. Based on this we will submit a detailed proposal and quote so you can see exactly what we can deliver before you make your decision.



IN-HOUSE TRAINING IS IDEAL FOR YOU IF:

You have a number of staff that you want to receive training in the same subject

You want a cost efficient way of training several staff

You have a number of staff who work in the same region and you want the training delivered locally

You want training delivered at your own premises

You want a course that combines different elements selected from the courses we offer

You want a course that incorporates your needs and company profile

You can't find the type of course you are looking for and want one designed for you

You wish to audit, review and develop your existing training

TRAINING AND WELLBEING AUDITS

Periodically, as your business develops, you may want to take stock of how your staff view their working environment, and training needs. We at Perpetuity Training can assist you in this by designing and undertaking a workplace well-being survey that will bring to light key information and produce staff feedback across a range of jobs and departments.

Working with you, our qualified researchers will design a questionnaire that can provide you with the answers you need to better manage and train your staff.

Once the questionnaire has been distributed to staff and collected, we will conduct a detailed analysis of the responses using the latest specialist software.

This questionnaire will enable us to produce a detailed and user-friendly report for you that will not only tell you what staff think about key areas, and training needs, but how they feel about their working environment, as well as any ideas and recommendations they may have to boost performance.

Whatever the size of your business or department our well-being surveys can be tailored and costed to meet your needs, and will support you in boosting the productivity, creativity, and motivation of your staff.

TRAINING WORKSHOPS

Our innovative training workshops offer the means to analyse and discuss key security, risk and management issues in a seminar environment. Based on the premise of experience based learning, the workshops combine instruction and guidance from experts with group discussion and shared know-how, to produce enjoyable, effective and participatory events.

The training workshops are run at hand-picked stylish venues, and details of forthcoming workshops can be found on our website. So why not contact us direct by phone or email, and take the opportunity to learn with, and from, others in a uniquely interactive way.

CERTIFICATION

All our courses lead to a training certificate. Some courses carry the badge of one or more of the following institutions:



EDEXCEL



THE SECURITY INSTITUTE



THE SECURITY INSTITUTE CERTIFICATE IN SECURITY MANAGEMENT **BTEC** (BTEC LEVEL 3 ADVANCED CERTIFICATE)



The Certificate is an internationally recognised qualification that leads to membership of the Security Institute (Syl) at a minimum of 'Associate' level (subject to application and validation) and offers the security professional the chance to enhance their skills and improve their career progression.

WHAT YOU WILL LEARN

The course is delivered by distance learning and consists of six Modules; three of which are mandatory and three of which are chosen from optional Modules. The Modules are as follows:

English or Irish Law (Mandatory for those in the UK and Ireland)

Management

Fire Prevention & Control and Health and Safety

Security of Corporate Assets (option)

Protection of Persons, Equipment, Information and Goods (option)

Emergency Situations (option)

Practical Retail Security (option)

Security Orientated Law as it affects the retailer (option)

Information Security (option)

Counter Terrorism (option)

WHO WILL BENEFIT

The course will benefit anyone seeking professional recognition and qualification within the security sector. The course is open to all those who operate within the private and public security sectors. People who have previously taken the qualification include security managers, health and safety managers, police, fire service personnel, and members of the armed services.

PROGRAMME AND SUPPORT

The course is delivered by distance learning giving you the advantage of being able to start the course at various specific points throughout the year, and study from anywhere in the world.

Whilst you are working towards your qualification you will have contact with experienced tutors (members of the Syl and holders of Masters Degrees in Security). Our course administrators are also available to deal with any admin related issues.

DURATION: 6 MONTHS

INTAKE DATES: JANUARY, MAY, AND SEPTEMBER

THE SECURITY INSTITUTE DIPLOMA IN SECURITY MANAGEMENT **BTEC** (BTEC LEVEL 5 PROFESSIONAL DIPLOMA)



The Diploma is an internationally recognised qualification and is the flagship qualification of the Security Institute (Syl). The Diploma leads to full 'Membership' of the Institute and the entitlement to use the letters MSyl after your name (subject to application and validation). The Diploma is the most senior qualification offered by the Syl and offers the security professional the chance to enhance their skills and improve their career progression.

WHAT YOU WILL LEARN

The course is delivered and assessed entirely by distance learning and consists of five mandatory Modules. Assessment is by course work that is marked and returned as the course progresses. The Modules are as follows:

Understanding Security

Threats to Security

Risk Management

The Legal System

Management

WHO WILL BENEFIT

The course will benefit anyone seeking professional recognition and qualification within the security sector at middle and senior management levels. The course is open to all those who operate within the private and public security sectors. People who have previously taken the qualification include holders of the Syl Certificate in Security Management, security managers, risk managers, health and safety managers, senior police officers, fire service personnel and experienced members of the armed services.

PROGRAMME AND SUPPORT

The course is delivered by distance learning, giving you the advantage of being able to start the course at various specific points throughout the year, and study anywhere in the world.

Whilst you are working towards your qualification you will have contact with experienced tutors (members of the Syl and holders of Masters Degrees in Security). Our course administrators are also available to deal with any admin related issues.

DURATION: 12 MONTHS

INTAKE DATES: JANUARY, MAY, AND SEPTEMBER



training@perpetuitygroup.com



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SECURITY MANAGEMENT (BTEC LEVEL 4 PROFESSIONAL AWARD)



This course provides the essential introduction to the key ideas, techniques and issues that are at the heart of professional security management today. The course provides unique insights and comprehensive coverage of the role, resources, and skills that are central to providing effective security management in the commercial environment.

From identifying issues and understanding ideas about the risks, causes and prevention of crime, through to designing and implementing loss prevention and security initiatives that really work, this is the ultimate security manager's course.

This course is delivered by security experts who have extensive experience in security and hold the highest academic, vocational, and professional qualifications in the subject.

WHAT YOU WILL LEARN

<i>The Role of the Security Manager</i>
<i>Criminology, Offenders, and Crime Prevention Theory</i>
<i>Key Legislation</i>
<i>Risk Management</i>
<i>Crime Management and Prevention</i>
<i>Security and Working with Human Resources</i>
<i>Supply Chain Security</i>
<i>Security Technology</i>
<i>Preventing Customer and Supplier Theft</i>
<i>Preventing Employee Theft and Dishonesty</i>
<i>Preventing Burglary, Robbery, and Fraud</i>
<i>Designing a Security/Crime Reduction Initiative</i>
<i>Writing Effective Security Reports</i>
<i>Adding Value through Security</i>

WHO WILL BENEFIT

This course will be of immediate benefit to those working as security managers or those seeking to make a career in security management. The course is designed for professionals by professionals and is intended to introduce and develop security management to the highest levels.

PROGRAMME

Day One: Security management in context • History and development of security management • The role of the security manager • Criminology and security management

Day Two: Security management and policing • Legislation • Compliance • Human resources and security • Civil recovery

Day Three: Management ideas and techniques • Security policies and procedures • Risk management • Continuity and crises management

Day Four: Supply chain security • Information security • Security technology • Security service suppliers • Utilising security officers • Customer and supplier theft

Day Five: Employee theft and dishonesty • Commercial burglary and robbery • Fraud • Adding value through security

DURATION: 5 DAYS

MANAGING SECURITY SURVEYS (BTEC LEVEL 4 PROFESSIONAL AWARD)



Conducting a security survey is an essential skill for security managers. This course provides a step-by-step guide to the process of conducting an effective survey and will supply you with a template for conducting your own security surveys. The course will show you how to identify the particular threats to your business, premises and staff, and how you can protect against them. During the course, our experienced instructors will guide you through each stage involved in conducting a survey. You will also learn how to use the security survey as part of your ongoing risk analysis and security strategy.

WHAT YOU WILL LEARN

<i>When to Conduct a Security Survey</i>
<i>What Constitutes an Effective Security Survey</i>
<i>How to Plan and Conduct a Security Survey</i>
<i>The Six Key Stages in a Security Survey</i>
<i>How to use Crime Prevention Methods and Techniques to Reduce Crime and Loss</i>
<i>How to use the Security Survey to Prepare a Risk Assessment</i>
<i>What Security Measures are available and when and how to use them</i>
<i>How to write a Security Survey Report and make Effective Recommendations</i>

WHO WILL BENEFIT

The course will immediately benefit anyone conducting or overseeing security surveys. By guiding you through the important stages from initial planning to final report, this course will enable you to quickly and efficiently assess your security strengths and weaknesses. It will equip you with the essential measures to maximise your safety whilst meeting the realistic constraints of your budget.

PROGRAMME

Day One: Security surveys in context • Conducting security risk assessments • Cost benefit analysis • Situational crime prevention • Survey tasking and preliminary research • Site topography and Crime Prevention through Environmental Design (CPTED) • Exercise

Day Two: Exercise feedback • Perimeter and building security • Electronic security • Security policies, plans and procedures • Security survey report writing • Security survey exercise

Day Three: Security survey exercise • Exercise presentation • Question and answer forum

DURATION: 3 DAYS



RISK, CRISIS, AND DISASTER MANAGEMENT

This course aims to provide security professionals with a broad spectrum of knowledge relating to risk, crisis and disaster management within their organisations. It will deal with all aspects of crisis and disaster management, including the makeup and operation of the Crisis Management Team.

The course delivers innovative skills and knowledge which will give security the competitive edge in all matters crisis and disaster management, including an understanding of Business Continuity Planning.

WHAT YOU WILL LEARN

The importance of risk management

The risk culture

Risk communications

The Business Impact Analysis (BIA)

Business Continuity Planning

The elements of crisis management

Formation of the Crisis Management Team (CMT)

CMT operations

Levels of command and control

Contingency planning

Liaison with the emergency services

WHO WILL BENEFIT

This course will be of immediate benefit to those working as security managers or those seeking to make a career in security management with an inclination to crisis management. The course is designed for professionals by professionals and is intended to introduce and develop security management to the highest levels.

PROGRAMME

Day One: An introduction to risk, crisis and disaster management
• Risk and risk management • Risk culture • Risk communication

Day Two: The business impact analysis • Business continuity
• The business continuity plan • The elements of crisis management

Day Three: Formation of the Crisis Management Team (CMT) • CMT operations • Levels of command and control • Contingency planning
• Liaising with the emergency services • Crisis management exercise

DURATION: 3 DAYS

RETAIL SECURITY MANAGEMENT

This course provides critical insights into retail security and examines the key techniques involved in identifying and managing loss, as well as the essential security management knowledge and skills needed to work within a retail context.

The course examines the latest ideas, techniques and systems for the protection of people, premises, stock, and profits. It demonstrates how these can be combined with management best practice to produce security solutions tailored for the retail environment.

WHAT YOU WILL LEARN

The scale and impact of retail crime

The causes and methods of retail crime

Understanding 'hot stores', 'hot products', and 'hot people'

Retail risk assessments and security surveys

What are CRAVED products and how to protect them

Distribution and supply chain security

How to use Situational Crime Prevention to reduce loss

Physical and electronic protection

Getting the most from your security officers (in-house and contract)

Planning and managing a retail loss reduction initiative

Adding value: promoting sales and reducing theft

The current regulation and legislation issues affecting retail security

WHO WILL BENEFIT

This course will benefit retailers and retail security managers as well as those involved in aspects of retail loss management.

PROGRAMME

Day One: Introduction and Retail Security in Context • Distribution and Supply Chain Security • Understanding Offenders • The Products at Risk and Why • Customer Theft: Targets and Techniques (includes research footage of shoplifters explaining targets and techniques)

Day Two: Theft by Staff and Suppliers • Store and Product Risk Assessments • Security Surveys • Exercise

Day Three: Situational Crime Prevention and Product Protection
• Physical and Electronic Protection Systems • Planning and Conducting a Retail Loss Initiative

DURATION: 3 DAYS



training@perpetuitygroup.com



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INFORMATION SECURITY MANAGEMENT

In business today there is a heavy dependence on Information Communications Technology (ICT), and as with every other asset there is always the risk of disruption within any ICT system. Whether the threat is natural; such as fire, flood, or power disruption, or perhaps from man-made attack, i.e. espionage, fraud, or cyber terrorism, no business can afford to lose data.

This course will guide delegates through the intricate process of identifying information assets, before implementing an Information Security Management System.

WHAT YOU WILL LEARN

- The importance of information security management*
- Threats to your ICT systems*
- The importance of staff training and awareness*
- The identification and risk assessment of information assets*
- Information security mitigation strategies*
- International approaches to information security management*
- An introduction to ISO 27000*
- Understanding the implementation process for an information management system*
- Documentation required within an information security management system*

WHO WILL BENEFIT

This course will be of immediate benefit to those working as information security managers or those seeking to make a career in security management. The course is designed for professionals by professionals and is intended to introduce and develop information security management to the highest levels.

PROGRAMME

Day One: The importance of information security management • Threats to Information and Communications Technology (ICT) systems • The importance of staff training and awareness

Day Two: The identification and risk assessment of information assets • Information security mitigation strategies • International approaches to information security management • An introduction to ISO 27000

Day Three: Understanding the implementation process and information security management system • Documentation required within an information security management system • Information security management exercise

DURATION: 3 DAYS

MANAGING AND CONDUCTING INVESTIGATIONS AND INTERVIEWS

General managers as well as security and loss prevention managers are often required to direct or conduct internal investigations within their company. The nature of the investigation whether criminal, disciplinary, or regulatory, requires that the investigator be equipped with a range of knowledge and skills. These include case planning, the investigation process, gathering and handling evidence, the management of the investigation, overt and covert techniques (including CCTV), and legal issues, report writing, and learning from incidents.

WHAT YOU WILL LEARN

- The nature and scope of internal investigations*
- The role of investigations within an organisation (criminal & civil)*
- The role of the investigator*
- Key investigatory skills and techniques*
- Planning, managing, and documenting investigations*
- Investigations, regulations, and legislation*
- Handling evidence*
- Conducting interviews and writing statements*

WHO WILL BENEFIT

This course will benefit anyone tasked with undertaking investigations and interviews within their organisation.

PROGRAMME

Day One: Investigations in context • The role of the investigator • Legislation, investigation, and working with the police • The key stages in an effective investigation • How to plan your investigation • Constructing a case file

Day Two: Gathering, handling, and recording evidence • Overt and covert evidence gathering • Interview techniques • Practice in conducting interviews (practical exercise)

Day Three: Statement writing • Practice in conducting interviews and statement writing (practical exercise) • Report writing • Communication and learning from investigations

DURATION: 3 DAYS



CREATING SUCCESSFUL POLICIES, PLANS, AND PROCEDURES

The use of organisational policies, plans and procedures is a vital element of good security practice, yet few know how to create and use them to their best advantage. This course will teach you how policies, plans and procedures work and how they come together to streamline your working methods and increase the effectiveness of your security. The course will show how you can revitalise your organisational security and maximise compliance. You will learn how to create documents and policies that really work, without the need to start from scratch and without reinventing the wheel.

WHAT YOU WILL LEARN

- What makes successful policies, plans, and procedures*
- How to create policies, plans, and procedures*
- How to integrate your strategic, tactical, and operational levels*
- Writing effective documents*
- Communicating security*
- Managing the introduction of new measures*
- Evaluating policies, plans, and procedures*

WHO WILL BENEFIT?

This course will immediately benefit all security managers by equipping them with the skills needed to design and construct effective policies, implement successful plans, and introduce procedures that people can commit to. If you wish to ensure that your vision of security is communicated and correctly implemented throughout your organisation then this is the course for you.

PROGRAMME

- Security policies, plans, and procedures in context
- Security plans
- Security policies
- Security procedures
- Effective communication and dissemination
- Maintenance, training, and exercising
- Practical exercise

DURATION: 1 DAY

REPORT WRITING

Writing effective reports is an essential business skill. This course will take you through the key techniques for structuring a professional report. The course concentrates on how to get your message across clearly and effectively so that your ideas and reports are easily understood and make a positive impression. The course also goes through the essential tools that Microsoft Word provides to help you, including the use and construction of templates and indexes and other time saving and high impact resources.

WHAT YOU WILL LEARN

- Types of report and when to use them*
- How to gather and collate the information you need*
- How to make your point through effective description and persuasive argument*
- The key elements of a good report writing style*
- How Microsoft Word can make life easier*
- Using Microsoft Templates*
- Creating your own Microsoft Templates*
- Creating and inserting professional graphics, tables, and indexes*
- Drafting, editing, and proofing techniques*

WHO WILL BENEFIT

Anyone who writes reports, policies and/or procedures and wants to convey their message effectively and professionally.

PROGRAMME

Day One:

- Introduction and an overview of report writing
- Types of report and setting a clear objective
- Collecting the information for the report
- Structuring a report and presenting findings
- Using description and argument
- Writing styles
- Drafting, editing and proof reading

Day Two:

- Getting the most from Microsoft Word
- Using Microsoft Templates
- Creating your own Microsoft Templates
- When and how to insert graphics
- How to use and create tables of figures and indexes

DURATION: 2 DAYS



training@perpetuitygroup.com



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MANAGING SCHOOL SECURITY

School security is a complex and demanding challenge, as teaching staff face increased risks from threats such as violence, theft and arson.

This course considers the scale and scope of the risks facing schools, and puts forward a range of techniques to increase the security of teachers and pupils as well as school property and buildings.

WHAT YOU WILL LEARN

The range of incidents and security threats currently facing schools

Government and education authority initiatives and targets

Recording and measuring the incidents and threats to your staff and school

How to conduct a risk assessment

How to plan and implement a security initiative in your school

How to design and implement a violence reduction strategy

What security measures are available and how and when to use them

How to monitor and evaluate your security strategy

WHO WILL BENEFIT

This course will benefit all head teachers, deputy head teachers, teachers, school governors and other educators, as well as those responsible for managing schools including local authorities and members of education committees.

PROGRAMME

- An overview of school security
- Legislation and education initiatives
- Recording and measuring incidents in schools
- Conducting risk assessments
- Conducting a school security survey
- Using situational crime prevention
- Monitoring and evaluation your school safety and security

DURATION: 1 DAY

SUPPLY CHAIN SECURITY MANAGEMENT

Supply chain managers as well as security managers are involved in one of the most challenging areas of commerce when they seek to enhance the security of national, trans-national and global supply chain logistics. This course combines supply chain practices with the latest security ideas, techniques and methods to look at how the supply chain can be best protected from threats such as theft, burglary, fraud, hijacking, piracy and terrorism.

WHAT YOU WILL LEARN

Threats to supply chain security

Security management techniques for the supply chain

Risk and risk assessment for the supply chain

Inter-modal supply chain issues

Vetting participants in the supply chain process

Information security management systems and the supply chain

Ensuring the security of goods and cargo in transit

Supply chain security hardware and technology

Law, compliance and standards

Working with service and security providers

Cost benefit analysis for supply chain security

WHO WILL BENEFIT

This course will be of immediate benefit to all those involved in supply chain security whether national, trans-national, or global. The course is designed for security managers as well as non-security managers involved in determining and managing the integrity of the supply process.

PROGRAMME

Day One: Introduction and case study • Security issues in the global supply chain • Security management in the supply chain • Risk and risk assessment in the supply chain • The risk management process

Day Two: Inter-modal supply chain issues • Threats to the supply chain • Law, compliance and standards • Information security management systems • Technology and security hardware

Day Three: Service and security providers • Cost benefit analysis • Global supply chain security exercise • Exercise and case study presentations • Course debrief

DURATION: 3 DAYS



PHYSICAL SECURITY TECHNOLOGY

The number, types, and sophistication of security locks, CCTV cameras, and alarm systems is increasing rapidly. There are numerous suppliers and providers offering a host of different systems and technologies, and identifying and choosing the correct equipment and provision can be a significant challenge. This course has been designed for security professionals who require a good overview and understanding of the types of equipment and systems on the market and how they operate. The course will provide a review of how the technology works, what equipment is suitable in what situations and how the different equipment can be effectively integrated with other measures.

WHAT YOU WILL LEARN

What types of physical and electronic security measures are available

How physical and electronic security measures can be integrated

The principles of access control

Perimeter and building security

Specifying a security system

Utilising Crime Prevention through Environmental Design (CPTED)

Getting the best from your CCTV

Electronic security measures

Using a cost benefit analysis

The law, standards and regulations you need to know

WHO WILL BENEFIT

This course will immediately benefit all security professionals conducting security and/or risk surveys as well as those responsible for specifying and/or purchasing security hardware and systems. The course will provide you with an essential awareness of different hardware, technology and systems as well as their advantages and limitations.

PROGRAMME

Day One: Introduction and physical and electronic security in context
• Integrated security • Access control systems • Intruder detection systems (IDS) • Specifying a security system

Day Two: Perimeter security • Security fencing • Security gates • Building security • Locks and glazing • Security lighting • Server room security • Crime Prevention Through Environmental Design (CPTED)

Day Three: Utilising CCTV • Types of CCTV cameras and systems • Radio frequency identification (RFID) • Law, standards and regulation
• Cost benefit analysis

DURATION: 3 DAYS

OTHER COURSES

Perpetuity can also offer a range of other courses including:

- **Managing CCTV**
- **Managing Healthcare Security**
- **Preventing Shop Theft and Reducing Shrinkage**
- **How to Apprehend, Arrest, and Process Shoplifters**
- **Managing Crime Prevention and Crime Reduction**
- **Crime Prevention Through Environmental Design**

For more details please contact our Training team on 01 16 222 5550 or email training@perpetuitygroup.com



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THE ARMED SERVICES

PERPETUITY AND YOU

Perpetuity Training is one of the foremost providers of security management training both in the UK and internationally. We have a long and established record of working closely with those in the Armed Services.

We specialise in courses that are designed to prepare and equip you for a career in security. We do this by providing you with the key knowledge you require, the qualifications you need, and the enhanced skills that will make you stand out to both employers and clients.

Whether you are looking to work within a company or local authority as a security manager, work for a security company, or work within an organisation as a consultant we can provide the courses you need to succeed.

ELCAS FUNDING

Service personnel are welcome on all our courses. A number of our courses also qualify for funding as part of the Enhanced Learning Credit (ELCAS) scheme (Provider id 1787), including the distance learning programmes for the Certificate in Security Management (BTEC Level 3 Advanced Certificate) and Diploma in Security Management (BTEC Level 5 Professional Diploma).

If you are a military resettlement officer and would like copies of our brochure please contact our training team.

Please contact our Training team on 0116 222 5550 or

email training@perpetuitygroup.com for more details.

PERPETUITY TRAINING AND THE SECURITY INSTITUTE (SYI)

Perpetuity Training is proud to be working in partnership with the Security Institute, and to be the sole provider of the Institute's own qualifications.

The Security Institute is the largest association for security professionals in the UK, and aims to raise the professionalism of security both in the UK and internationally.

The Syl qualifications delivered by Perpetuity Training are the Certificate in Security Management and the Diploma in Security Management. Both qualifications are delivered via distance learning, and both lead to varying levels of membership to the Institute.

"The Security Institute is delighted to continue working with Perpetuity Training to offer Certificate and Diploma level qualifications in Security Management. Ongoing training is the mark of the true professional, and the Security Institute seeks to be at the forefront in encouraging such activity."

Chairman, The Security Institute

OTHER SERVICES WITHIN THE PERPETUITY GROUP

Perpetuity Training not only delivers quality training packages and in-house training solutions, we are also happy to review and evaluate your current training needs. But that is not all that we can offer, our sister companies within the Perpetuity Group can provide a range of services that will help you to effectively manage risk and security.



OPTIMAL RISK GROUP

Perpetuity has recently merged its consultancy arm with Optimal Risk Group to offer our clients access to a broader range of consultancy services. Our comprehensive range of services includes

RISK AND SECURITY CONSULTANCY

- Security strategy
- Threat and Risk assessments
- Security System Design

INFORMATION SECURITY CONSULTANCY

- Information Security Strategy
- Information Security audits
- Penetration Testing

BUSINESS INTELLIGENCE AND COMPLIANCE

- Due Diligence
- Competitor Intelligence
- The Privacy Laws

INVESTIGATIONS AND LITIGATION SUPPORT

- Investigations
- Brand Protection
- IT Forensics

PROTECTIVE SERVICES

- Executive Close Protection
- Response and Evacuation Teams

**For more information, visit our website,
call +44 870 766 8424, or
email info@optimalrisk.com**

www.optimalrisk.com

PRCI (PERPETUITY RESEARCH)

Perpetuity staff are experienced in a range of research areas. Studies have been conducted for Governments, blue chip companies and SMEs as well as voluntary and charitable groups.

We engage with a range of qualitative and quantitative methodologies including surveys, focus groups, interviews to name a few. We have a specialist expertise in crime prevention and security management, recent projects we have covered include:

- Evaluations of security measures
- Security management research
- Secured By Design
- Business surveys
- Policing
- Tackling crime
- Interpreting the causes of crime
- Crime Reduction and Community Safety
- Tackling Drugs and Alcohol

WE ALSO CONDUCT RESEARCH INTO

- Business and market analysis
- Health and Fitness
- Transport
- Education

We also offer the 'Secured Environments' accreditation offered by ACPO CPI awarded to organisations with effective security (www.securedenvironments.com)

**For more information please visit our website,
call 0116 222 5555, or
email prci@perpetuitygroup.com**



DISCOUNTS

There are a number of discount options available for training courses.

1. TEAM DISCOUNTS

For bookings of more than one person from your organisation on the same course, on the same date, you can benefit from our team discount option:

10% discount on 2nd and 3rd bookings;

15% discount on 4th booking and over.

To qualify for this option all team members must be booked and paid for at the same time.

2. EARLY BOOKING DISCOUNTS

Book on any of our courses at least eight weeks before the course start date and you will qualify for a 10% discount.

Payment of your booking must be received eight weeks before the start of the course.

This discount can be used in conjunction with the team discount option but up to a maximum of 20% discount per delegate.

Please ask for your discount when you book as these cannot be given retrospectively.

TERMS AND CONDITIONS

BOOKINGS

All bookings should be accompanied by a signed and completed booking form.

PAYMENT

Payment can be made by cheque payable to Perpetuity Training Ltd, by Visa or MasterCard, or by BACS transfer. (Please note that you must provide a purchase order number before we can issue an invoice.) The training fee includes attendance at the training session, lunch and refreshments.

NB Payment is required, in full, at the time of booking.

ACCOMMODATION

Accommodation is not provided (unless otherwise stated) and is the responsibility of the learner.

CANCELLATIONS

Cancellations will only be accepted in writing and are subject to a 50% administrative charge. However no refunds will be made if a cancellation is received four weeks prior to the start of the course.

CHANGE OF DELEGATE

Should a delegate be unable to attend, a substitution may be sent at no extra cost, providing Perpetuity Training Ltd is informed of this in writing (for registration purposes) at least two weeks before the course is due to commence.

COURSE CANCELLATION

Perpetuity Training Limited reserves the right to cancel an event at any time, without liability, in which case all training fees will be refunded in full. However, Perpetuity Training Ltd cannot be held liable for any other expenses incurred by participants or their companies due to the cancellation.

CHANGES TO ADVERTISED DETAILS

Perpetuity Training Ltd reserves the right to change the venue / speakers / presentations at any time, with or without notice.

VIEWS AND OPINIONS

The views and opinions of the course tutors or attendees are their own and do not necessarily reflect those of Perpetuity Training Ltd.

DISCLAIMER

The training and notes provided by Perpetuity Training cannot be utilised for the purposes of legal interpretation, and neither Perpetuity Training, its trainers or staff can accept responsibility for the actions of persons interpreting or acting upon the material in litigation. Nor can Perpetuity Training accept responsibility for any injury or loss as a result of relying on the training or training notes. All actions by an individual should be designed in relation to their specific circumstances, and where any doubt exists a specialist should be consulted.

PRIVACY POLICY

Perpetuity Training Ltd does not disclose buyers' information to third parties, and all the personal information (name, address, phone number, email address, credit card information) you send is securely stored. The information that you provide will be held by Perpetuity Training Ltd in order to process your registration. The information you provide may be used to keep you updated of other Perpetuity companies' latest products, services and events unless you notify us otherwise; to opt out please send an email to training@perpetuitygroup.com or tick the relevant box on the booking form. This does not affect your statutory rights as a consumer.



TRAINING BOOKING FORM

HOW TO MAKE A BOOKING:



Call our Training team, on **+44 (0) 116 222 5550** or email **training@perpetuitygroup.com** with any enquiries. Our lines are open from 9am to 5pm Monday – Friday.



Complete the booking form below and send it by post to **Perpetuity Training Limited, 148 Upper New Walk, Leicester, LE1 7QA, UK.**



Complete the booking form below and fax to us on **+44 (0) 116 222 5551.**



Download a booking form from our website **www.perpetuitytraining.com** and email the completed form to us at **training@perpetuitygroup.com**

DELEGATES DETAILS:

MR/MS/MRS/MISS	
FIRST NAME	
SURNAME	
JOB TITLE	
ORGANISATION	
ADDRESS	
POSTCODE	
TEL	
FAX	
EMAIL	
DATE OF BIRTH <small>(please note that this information is required in order to register you for your qualification and is not used for any other purpose.)</small>	

COURSE:

Please fill in details of the course(s) that you would like to attend

NAME OF COURSE	DATES

DIETARY & ACCESS REQUIREMENTS:

Please let us know if you have any special dietary or access requirements.

HOW DID YOU HEAR ABOUT THE COURSE?

Brochure Newsletter
 Internet Word of Mouth
 Other (please give details)

PAYMENT

TOTAL AMOUNT PAYABLE £	
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HOW WOULD YOU LIKE TO PAY?

- Please send an invoice to the address above quoting purchase order number
(please note that we will not be able to accept your booking until payment is received)
- I enclose a cheque payable to Perpetuity Training Ltd I wish to pay by credit/debit card

CREDIT CARD DETAILS:

CARD NO / / / EXPIRY DATE: / SECURITY CODE
(last 3 digits on back of card)

NAME OF CARDHOLDER:	
ADDRESS OF CARDHOLDER: <small>(if different from above)</small>	
SIGNATURE:	

I wish to opt out of your mailing list

I CONFIRM THAT THE ABOVE DETAILS ARE CORRECT AND THAT I ACCEPT THE TERMS AND CONDITIONS.

SIGNED:	DATE:
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Perpetuity Training Limited,
148 Upper New Walk, Leicester, LE1 7QA, UK.
Tel +44 (0) 116 222 5550 Fax +44 (0) 116 222 5551
Email: training@perpetuitygroup.com
